



**2021 BILD Calgary Region Awards  
PARTNER AWARDS  
PT1, PT2, PT3 & PT4  
*Submission Guidelines***

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**ONLINE SUBMISSION**

**Entry Deadline: Monday January 10, 2022 by 11:59 pm – NO EXCEPTIONS**

**Fee: \$375.00/entry (+GST)**

**Find Out How Satisfied Your Customers Are**

**PURPOSE**

The BILD Calgary Region proudly administers the Partner Awards, with audit supervision by MNP LLP.

The Partner Awards provides you with valuable information based on “pure responses” from your customers. The survey covers many areas including the following: Experience with STAFF (including sales, office, and service/product) and Customer SERVICE.

By participating in the Partner Awards, you will receive two significant advantages:

- **You know you are doing really well and want to prove it!** This is your chance to COMPETE against other BILD Calgary Region Partner Members in the same category and shine amongst your peers and potential customers.
- **Receive valuable feedback.** By participating in the award the BILD Calgary Region will provide you with a list of all the customers who returned a survey, as well as valuable feedback provided by your customers.

**CRITERIA**

- Partner award competition is open to BILD Calgary Region members who have provided products and / or services to Builder, Renovator or Developer member companies (herein referred to as the “member customer”) during the period between November 1, 2020 and October 31, 2021.
- Competitors for BILD CALGARY REGION Partner Awards must submit information for **ALL** BILD Calgary Region member customers (minimum of 4 to qualify) with whom they have conducted business for the period indicated above. Customers listed will be verified by BILD Calgary Region as members in good standing. **DO NOT INCLUDE PARENT OR SUBSIDIARY COMPANIES**
- Survey respondents cannot include companies that have a stake including ownership, partnership and investments.
  - Please confirm that all customers included on your customer list are in fact BILD Calgary Region Builder, Renovator or Developer Members. The online member directory at <https://bildcr.com/> is a great, up-to-date reference.



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- Where a partner has done business with 11 or fewer member customers during the qualifying period, they must receive survey responses from a minimum of 4 member customers. Should a partner carry out business with 12 or more member customers, a 40% survey response rate must be achieved. Should a company fail to meet the minimum required responses; the highest scoring response and the lowest scoring response will be removed. The average survey response for the partner will be duplicated until the minimum response is met.
- You may have up to two (2) completed surveys from any one-member customer.
- Partners can only qualify for one (1) award and must select the award that best pertains to their business of operations, based on the following awards listed below:
  - PT1 - Supplier & Installer of Products
  - PT2 - Supplier of Products
  - PT3 - Supplier of Construction Services
  - PT4 - Supplier of Professional Services Firms
- Based on the number of homes the Partner has provided services or products to, surveys returned will be weighted accordingly.

**NUMBER OF ENTRIES**

- Maximum of one (1) entry per member company for Partner Awards.

**SUBMISSION REQUIREMENTS**

- **Company Logo** - full colour logo in EPS format, must be true vector file, not converted  
**NOTE:** Entrants submitting for multiple awards are only required to submit their company logo once.
- **Full Payment** - acceptable payment methods: Mastercard, Visa
- **Customer List**  
 Please use template to fill in the information requested below (in order of appearance); failure to provide this may result in additional fees incurred due to the time spent in tracking missing information, etc.:

▶ Customer (Builder/Renovator/Developer Company)	▶ Contact First Name
▶ Address	▶ Contact Last Name
▶ City	▶ Contact Title
▶ Province	▶ Phone - Work
▶ Postal Code	▶ Phone - Cell
▶ Date Served (must be between Nov. 1/19– Oct. 31/20)	▶ Email Address

**NOTE:** **Mandatory** template is available through the award force portal.

- **Company / Staff Image**



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**JUDGING PROCEDURES / DETAILS**

- All customers are sent a survey asking them to rate their partner in a number of areas. Surveys are broken out into the following classifications (where applicable to the award category):
  - Administrative Staff
  - Sales Staff
  - Installation/Service Staff
  - Product & Supply Chain or Deliverables
- Survey questions receiving an N/A (Not Applicable) response are neutral to the overall results.

**GRAND AWARD QUALIFIER**

The Partner with the highest average score from the returned surveys wins Partner of the Year.

**GENERAL CONDITIONS & INFORMATION**

- Entrant must be a BILD Calgary Region Member in good standing.
- Entries submitted must apply to projects, products or services available/viewable within the BILD Calgary Region service area.
- Full payment must be accompanied with submission(s). Acceptable payment methods: Visa. Please include all entry fees in one payment.
  - All submitted materials become the property of the BILD Calgary Region and will not be returned. Refer to our privacy policy online at <https://bildcr.com/privacy-policy/> or contact the BILD Calgary Region office to receive a hard copy.
- All entrants agree to allow any information contained in their submission(s) to be exhibited and/or published at the discretion of the BILD Calgary Region
- All entries and judging forms are audited for irregularities and inconsistencies by the accounting firm of MNP LLP.
- You will not be notified of missing components.